

Summit Services

P.O. Box 680395
Houston, Tx. 77268

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Fax: (281) 259-4178

Special Security Order Form

Security Officers for booth security, special detail and non-perimeter guard service. The rate for service is \$24.95USD per hour if ordered 14 days prior to the first decorator move-in day and \$26.95USD per hour after cutoff date. There is a 4 consecutive hour minimum requirement. On-site additions are subject to current rates and availability. All orders are payable with order by cash, check or credit card. There is a 5% cash discount. Security officer will work only scheduled hours!! Be sure personnel cover area during other hours!! Order is not considered until valid payment is received. Rate is based on date that payment is received.

Indicate guard schedule below:

Total Hours: _____ X Rate per hour: _____ = \$ _____

This is your invoice, any changes to this order will be noted below for a new invoice total.

Changes: _____

Total Hours: _____ X Rate per hour: _____ = \$ _____

New Invoice Total

Credit Card Number and Expiration Date: _____

Credit card authorization:

(By signing here and including your credit card number and expiration date, authorization is given to charge the full amount and any on-site additions to the credit card.)

Terms: 100 percent of the total cost of special security is required with the form. This is not a contract and does not imply liability.

Show Name: ALA Midwinter – Philadelphia, PA., Jan. 9-15, 2008 Booth #: _____

Exhibiting Company: _____

Address: _____

Telephone: _____ Fax: _____

Signature Authorized Representative: _____

Print Name: _____ Date: _____